

Volunteers Needed for Holiday Camp!

March 16th to 20th, 2020

If you are responsible, enthusiastic and enjoy working with children, then we want you!

What is March Break Camp? One of the city's most creative and diverse camps for 81 years, we offer an exciting array of fun, activity-based programs inspired by the collections and research of our world-class museum. The ROM's fascinating galleries, authentic artifacts and outstanding professional staff guarantee that our camp experience will be hard to beat.

What do March Break Camp volunteers do?

Volunteers act as assistants to the course instructors. Some of the ways they help are by:

- preparing material for activities
- facilitating children's activities
- helping with clean-up after activities
- assisting in escorting children through the Museum and on field trips
- Providing supervision during breaks

How do I Apply?

Simply fill out the following form and return it by mail, e-mail or in person no later than **5:00 PM on Wednesday, March 4th, 2020**. Forms received after this date will not be processed and you will not be eligible to volunteer for the session. To provide everyone with a clear idea of how ROM Camp works and what the role of a volunteer is, we are holding an **orientation/information session on Sunday, March 8th, 2020 from 10:30 PM – 1:30 PM. Attendance is mandatory**; you will not be contacted inviting you to the orientation. **Only those who attend orientation will be considered for a position.** Meet at the Staff Entrance on the south side of the Museum no earlier than 10:15 AM (between the ROM and the Planetarium).

March Break Camp 2020: You must be available full days, for the entirety of the week, to apply.

Date	Availability, 8:30am to 4:30pm
Monday March 16 th to Friday March 20 th , 2020	
Name:	Email:

Application Checklist

Only those who have successfully completed their application form on time may attend orientation. Please consult the following check list to insure that you have properly completed your application.

- ☐ Availability
- ☐ Personal data
- ☐ Written component
- ☐ 2 references
- ☐ Attending orientation

If you have been accepted as a volunteer with our ROM Camp (2018/2019/2020), Summer Club (2019) or March Break Camp (2019) program, you do not need to submit new references or the written component.

Please Note:

ROM Camp volunteers must be 16 years of age in 2020 or older to apply. ROM Summer Club Leadership graduates must turn 15 years of age in 2020 to apply.

Please note that the number of volunteer positions available is based on the number of children enrolled in our programs. Attendance at the orientation session does not guarantee a position. A complete application and a positive review at orientation are also necessary to gain a volunteer position. If you are not accepted as a volunteer for this session, you will be notified of future opportunities. Successful applicants will be contacted shortly after the orientation.

Volunteer Application Form

Complete & return to:

Kiron Mukherjee, ROMKids Coordinator & Camp Director

(Phone: 416.586.8043 Email: studio@rom.on.ca)

Royal Ontario Museum, 100 Queen's Park, Toronto, ON, M5S 2C6

Personal Data

NAME: _____
Last First

ADDRESS: _____
Street # Name Apt # City Postal Code

TELEPHONE: _____ EMAIL: _____

Are you 16 years or older? Y / N Have you enrolled in ROM Leadership Camp before? Y / N Year: _____ Instructor: _____

Please indicate the last ROMKids orientation you attended if you have previously applied for one of our programs:

Education		
Academic level	Highest level completed	Type of certificate or diploma
Secondary School		
Community College or University		
Other		

Written Component

Questions 1 and 2 should be typed and approximately 100-150 words in length each. Question 3 is optional, but should be no more than 1 page in length. Furthermore, question 3 can be scanned and sent in with your digital application, or mailed in hardcopy.

1. Please discuss any qualifications, skills, interests, experience or training you may have that would contribute to your success as a volunteer assistant at ROM Camp.
2. Please discuss what you hope to gain out of volunteering with ROM Camp.
3. Through some form of creative piece (drawing, poem, song, short story etc.), explain how your experience and skills would benefit the ROM Camp experience. Have some fun with it, show your spirit and be creative!

Do you have experience with clay? Y / N Do you have experience with digital photography/editing? Y / N

Do you enjoy drama and have experience with the subject? Y / N

Do you have working knowledge of the RPGs Dungeons and Dragons or Pathfinder? Y / N

List of languages spoken: _____

Police/Vulnerable Persons Checks received within the last year are considered an asset. Please indicate if you have one that you can provide upon request. Y / N

Please feel free to attach your resume or anything you think will help your application.

SIGNATURE _____ DATE _____

Received: _____ (Office Use Only)

March Break Camp 2020 Volunteer Assistant Reference Form

Please have **two people** submit references on your behalf. Parents, friends and other family members are not suitable references. Please have teachers, coaches, or previous employers fill out your references. These forms should be handed in with volunteer applications. *If you have been accepted as a volunteer with our ROM Camp (2018/2019/2020), Summer Club (2019) or March Break Camp (2019) program, you do not need to submit new references or the written component.*

The following section should be filled out by the volunteer applicant.

Applicant Name:	Email:	Phone Number:
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The following section should be filled out by the volunteer reference.

Reference Name:	Email:	Phone Number:
In what capacity have you known the applicant?		How long have you known the applicant for?

The collection of personal information is governed by the Freedom of Information and Protection of Private Act (FIPPA). Should you have any questions regarding privacy provisions, please contact Kiron Mukherjee, ROMKids Coordinator & Camp Director, 416.586.5636

Please evaluate the applicant on the following areas. Circle the number that best describes the applicant's performance.

1. Attitude and Enthusiasm	5 - Outstanding 4 - Above Average 3 - Average 2 - Needs Improvement 1 - Unsatisfactory
Comment:	
2. Quality of Work	5 - Outstanding 4 - Above Average 3 - Average 2 - Needs Improvement 1 - Unsatisfactory
Comment:	
3. Ability to Work with Others	5 - Outstanding 4 - Above Average 3 - Average 2 - Needs Improvement 1 - Unsatisfactory
Comment:	
4. Ability to Follow Direction	5 - Outstanding 4 - Above Average 3 - Average 2 - Needs Improvement 1 - Unsatisfactory
Comment:	
5. Dependability	5 - Outstanding 4 - Above Average 3 - Average 2 - Needs Improvement 1 - Unsatisfactory
Comment:	

The position of camp volunteer assistant involves working with children and youth in a leadership capacity.

Are you aware of any reasons why the applicant should not work with children?

YES ☐ NO ☐ Date: _____

Signature: _____

Comments: _____
