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|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Preamble</b> | Royal Ontario Museum (ROM) is an agency of the Government of Ontario, a member of the international museum community, and one of Canada's leading cultural institutions. As such, ROM occasionally enters into formal relationships with governments, other institutions, and cultural groups. These associations are described in Memoranda of Understanding (MOUs) and Formal Agreements. The purpose of this policy is to ensure that such agreements serve the interests of ROM and its stakeholders, now and in the future.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Policy</b>   | <p>ROM views formal relationships with other organizations and individuals as opportunities to engage in collaborative efforts to further ROM's realization of its mandate, vision, and mission.</p> <p>ROM's policy on MOU's and Formal Agreements covers all binding agreements that commit the institution to significant long-term actions with regard to its primary activities, including collecting, research, exhibitions, programs, and publications. All such agreements must</p> <ul style="list-style-type: none"> <li>• Include a renewal date, not to exceed a set term without Board approval, to ensure that ROM is free to adapt its policies and programs without restriction in the future.</li> <li>• Be approved by the Board of Trustees.</li> <li>• Be signed by both the Director &amp; CEO and the Chair of the Board.</li> </ul> <p>The following are excluded from this policy:</p> <ul style="list-style-type: none"> <li>• Agreements that are project specific and thus limited in duration and impact.</li> <li>• External contracts with third parties for the purpose of carrying out activities in the annual business plan.</li> <li>• Agreements with donors and potential donors of funds and/or gifts- in-kind, which are governed by collections practices and ROM Foundation policies.</li> </ul> |
| <b>Date</b>     | June 21, 2001                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Amended</b>  | <p>August 29, 2002 (<i>administrative changes</i>)</p> <p>June 25, 2019 (<i>administrative changes</i>)</p> <p>October 7, 2025 (<i>administrative changes</i>)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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## MONITORING

### Adherence to Policy

|                    |                                                                                                                                                                                                |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Board:</b>      | The Executive Committee will periodically review management's adherence to the policy.                                                                                                         |
| <b>Management:</b> | The Director & CEO and the Deputy Director, Museum Operations and Chief Operating Officer will ensure that the Executive Committee has all the relevant information for determining adherence. |

### Policy Review

|                          |                                              |
|--------------------------|----------------------------------------------|
| <b>Method</b>            | Internal Report                              |
| <b>Responsibility</b>    | Executive Committee                          |
| <b>Minimum Frequency</b> | Every five years ( <i>next review 2030</i> ) |

## APPENDIX

LIST  
MOU'S AND FORMAL AGREEMENTS

|      |                                                                                                                            |
|------|----------------------------------------------------------------------------------------------------------------------------|
| 2021 | Universidad de Las Américas (Ecuador) MOU (3-year; expired 2024)                                                           |
| 2018 | Suzhou Museum (China) MOU (5-year review; expired 2023)                                                                    |
| 2018 | China National Silk Museum MOU (5-year review; expired 2023)                                                               |
| 2018 | Institute of Mediterranean & Oriental Cultures Polish Academy of Sciences (Warsaw) Agreement (5-year review; expired 2023) |
| 2017 | Capital Museum (Beijing, China) MOU (5-year review; expired 2022)                                                          |
| 2016 | Ministry of Tourism, Culture and Sport MOU, Letter of Affirmation (review with Minister change)                            |
| 2015 | Nanjing Museum MOU (5-year review; expired 2020)                                                                           |
| 2015 | Fleming College Agreement (5-year review; expired 2020)                                                                    |
| 2015 | Franklin Network Outreach Project Agreement (3-year review; expired 2018)                                                  |
| 2015 | Global Genome Biodiversity Network MOU (3-year review; expired 2018)                                                       |
| 2013 | Parks Canada (Burgess Shale) Agreement (no expiration; ongoing)                                                            |