

Volunteers Needed-March Break Gallery Activities 2010

If you are responsible, enthusiastic and enjoy working with children, then we want you for ROM **March Break!** March Break gallery activities run from **March 13th to the 21st 2010** and are based on the Museum's exhibits and collections. Volunteers will be working throughout the museum, interacting with visitors and assisting with a variety of hands-on activities.

What do March Break gallery volunteers do?

Volunteers act as assistants in our galleries. Some of the ways they help are by:

- preparing material for activities
- facilitating children's activities such as craft areas, scavenger hunts etc.
- helping with clean-up after activities

How do I Apply?

Simply fill out the following form and return it by mail, fax, e-mail or in person no later than **5:00 PM on Thursday February 25th, 2010**. Forms received after this date will not be processed and you will not be eligible to volunteer for the session. To provide everyone with a clear idea of how March Break Gallery Activities work and what the role of a volunteer is, we are holding an **orientation/information session on Saturday, March 6th, from 1:30 PM – 5:30 PM**. Attendance is mandatory; you will not be contacted inviting you to the orientation. **Only those who attend orientation will be considered for a position.** Meet at the Staff Entrance on the south side of the Museum no earlier than 1:15 PM (between the ROM and the Planetarium). **You must RSVP to attend.** To do this, complete the following application form.

If you are interested in volunteering, please indicate your availability below. We are looking for a minimum commitment of at least 3-5 days. We are primarily looking for availability during the day portion; however, we will require a few volunteers for every evening.

Shift Length	Saturday 13	Sunday 14	Monday 15	Tuesday 16	Wednesday 17	Thursday 18	Friday 19	Saturday 20	Sunday 21
10:30AM to 4:30PM									
4:30PM to 8:30PM									

March Break Gallery volunteers must be 14 years of age or older.

Please note that the number of volunteer positions available is based on the number of activities run and anticipated visitor attendance. Attendance at the orientation session does not guarantee a position with ROM March Break. If you are not accepted as a volunteer for this session, your application will be kept on file and you will be notified of future opportunities.

Questions or concerns? Please email us at studio@rom.on.ca.

March Break Gallery Activities 2010 Volunteer Assistant Reference Form

Please have two people submit references on your behalf. Parents, friends and other family members are not suitable references. Please have teachers, coaches, or previous employers fill out your references. These forms should be handed in with volunteer applications in an envelope signed and sealed by the references.

If you have been accepted as a volunteer with our Saturday Morning Club, Summer Club, March Break Camp/Galleries or ROM for the Holidays program within the last year, you do not need to submit new references.

The following section should be filled out by the volunteer applicant.

Applicant Name:	Email:	Phone Number:
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The following section should be filled out by the volunteer reference.

Reference Name:	Email:	Phone Number:
In what capacity have you known the applicant?		How long have you known the applicant for?

The collection of personal information is governed by the Freedom of Information and Protection of Private Act (FIPPA). Should you have any questions regarding privacy provisions, please contact Jovanna Scorsonne, Program Coordinator, 416.586.8043

Please evaluate the applicant on the following areas. Circle the number that best describes the applicant's performance: **5 – Outstanding 4 – Above Average 3 – Good 2 – Needs Improvement 1 – Unsatisfactory**

1. Attitude and Enthusiasm				
5	4	3	2	1
Comment:				
2. Quality of Work				
5	4	3	2	1
Comment:				
3. Ability to Work with Others				
5	4	3	2	1
Comment:				
4. Ability to Follow Direction				
5	4	3	2	1
Comment:				
5. Dependability				
5	4	3	2	1
Comment:				

